

# Longhouse of the Orange Skies - Non Profit Check Request Form

**Email Check Request & Receipts to:** longhousewampum@orangeskieslonghouse.org

Date Requested: \_\_\_\_\_

Description of Expense: \_\_\_\_\_

Amount of Payment: \$ \_\_\_\_\_

Payee: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**If check requested by other than Payee:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is this a **Longhouse** or **Nation** expense?: \_\_\_\_\_

If nation expense, which nation?: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Position: \_\_\_\_\_

Authorized By: \_\_\_\_\_ Position: \_\_\_\_\_

**Please Circle One:**            Mail Check            Hold For Pick Up

**Pick up Checks:**

Azling & Associates, 1290 N Hancock Street, Suite 201 Anaheim, CA 92807

**For Questions, Contact:**

Longhouse Wampum/Accounting

longhousewampum@orangeskieslonghouse.org, 714.998.9244

**Longhouse Wampum Use Only:**

Amount Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Longhouse Account: \_\_\_\_\_