



Longhouse of the Orange Skies – Non-Profit, Inc.

Policies and Procedures

NOSNP Policies and Procedures



The Longhouse of the Orange Skies Non-Profit, Inc. (LOSNP) is an approximately 1,500 member Guide and Princess Program, including Guides, Princesses, Trailmates, Trailblazers, and Papooses. The LOSNP operates in accordance with its corporate bylaws. These policies and practices are meant to provide clarity and guidance and will in no way supersede the provisions of those bylaws.

Purpose

The primary purpose of this organization is to enable the Longhouse of the Orange Skies Indian programs (Longhouse) and support the unique purpose defined for each of the groups within the program. While the Indian Guide and Indian Princess programs are the two programs where there are the greatest number of participants, there are five other programs that may be available based on the level of interest demonstrated by parents and children. The seven individual programs are Indian Guides, Indian Princesses, Indian Maidens, Indian Braves, Papooses, Trailmates and Trail Blazers.

Longhouse Meetings

The Longhouse Council meets once each month, typically on the second Monday of the month. Executive board members are encouraged to participate in these meetings. Attendance at these meetings of executive board members is not required for the purposes of establishing a quorum, nor are they voting members without holding a position on the Longhouse council with voting rights.

Board of Directors

The LOSNP shall have a minimum of four members on its Board of Directors in accordance with the corporate by-laws. The by-laws do not put a limit on the number of board members. The number and make-up of the Board of Directors is at the discretion of the board, and will be presented annually to the Longhouse Council for confirmation. Executive board members serve three year, non-coterminous terms. At the end of any year, one or more board member terms will end, requiring nomination and selection of candidates for a new three year term. A director may serve no more than two consecutive terms. The current Longhouse Chief, current Longhouse Medicine Man and most recent Longhouse Sachem (past chief) will by virtue of their positions on the Longhouse council commonly hold positions on the Board of Directors. While this is not a requirement, doing so will allow the Longhouse council to more effectively manage the daily business activities of the Longhouse. The additional position(s) will be filled by the membership or from the community. The board may authorize an increase in the number of board members as is appropriate for the effective management of the corporation and Longhouse. Quorum requirements as stipulated by the Corporate by-laws will be determined based on the number of authorized board positions.

Nominations and voting for members of the Board of Directors shall be by the general membership at monthly Longhouse council meetings as follows:

- No later than the May Longhouse Council meeting, nominations will be taken for replacement of the director(s) whose term(s) are coming to an end. Nominations may be from any active member of the Longhouse.
- The election of board members shall occur at the June Longhouse council meeting based on the nominations from the month before. Nation Chiefs shall vote as proxy for their nation for the election.
- New board members will begin their term as of July 1 following the June election date.

The Board of Directors shall hold no less than one scheduled meeting and will normally meet two to three times during the year as needed to direct Longhouse activities and develop long term strategic plans.

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Officers

The board shall select officers as identified in the Corporate by-laws to represent the corporation. The selection of officers shall be made at the June Longhouse Council meeting each year. These officers shall be the President, Vice-President, Secretary and Treasurer. The roles and responsibilities of the officers are identified in the corporate by-laws. The Board and Officers shall be responsible for the establishment and maintenance of LOSNP policy and operations. Officers shall serve a single year term and cannot serve more than five consecutive or total years in the same office.

Longhouse Council

The Longhouse council acts as the de facto Operating Committee, with the responsibility of making daily operating decisions delegated to the council. Selection to and responsibilities of the Longhouse Council are detailed in the Longhouse Policies and Procedures. A minimum of three board members must hold voting council positions at all times. The Longhouse Council meets as identified in the Longhouse Policies and Procedures.

Longhouse Council members serve one year positions selected/confirmed at the June council meeting each year. The confirmation of the Longhouse council establishes the operating committee for the subsequent 12 months barring development of a vacancy for any reason. Filling of vacancies shall be consistent with the corporate bylaws and Longhouse policies and procedures.

Elder Guidance Committee

The Board may elect to seek guidance from "retired" elders, sachem and officers via an ad hoc or standing Elder Guidance Committee. Committee members would be selected from former Nation and Longhouse Chiefs, Event War Chiefs or others resources that can provide guidance in the areas of recruiting, event planning and development, organization, etc.

Membership

Membership in the Longhouse of the Orange Skies is determined by the payment of membership fees on an annual basis as determined by the Executive Board of the LOSNP and ratified by the Longhouse Council. Any active member in good standing may be nominated for a position on the Longhouse Council. Positions on the Executive Board are not limited to members in good standing except for those Executive Board members seated as a result of their position on the Longhouse Council as prescribed above.

Amendments

Amendments to these Policies and Procedures may be proposed by any Board Member and voted on by the board at a scheduled meeting.